



# Harvard Model United Nations 2017

## Online Application Instructions

Online registration for Harvard Model United Nations 2017 will open on Sunday, May 1, 2016. The regular registration deadline is Wednesday, October 5, 2016. **However, we strongly encourage you to register as soon as possible. Applications completed by June 1, 2016 will receive priority consideration for acceptance and country assignments.** This year, HMUN will also have a second Priority Registration Deadline of August 31. All applications received between May 1 and October 5 will be considered for acceptance on a rolling basis. Country assignments will be issued in early September for schools applying by the second Priority Registration Deadline. Registration for HMUN is completed electronically through our MUNbase system. Please follow these steps to complete an application for HMUN 2017.

1. In the right-hand column of our website, [www.harvardmun.org](http://www.harvardmun.org), there will be a link to “APPLY” for HMUN 2017.
2. Click on this link, which will redirect you to our database at [munbase.harvardmun.org](http://munbase.harvardmun.org). If you are accepted, you will also return to MUNbase over the next few months to access and update your registration information.
3. Enter your e-mail address and a secure password in order to create a new MUNbase account.
4. On the next page, please fill in the name of your school, the name and contact information of your primary Faculty Advisor, and the mailing address for your school. You will also be able to add additional Faculty Advisors to your account later, if necessary.
5. Click Save and Continue, and then follow the prompts on the next pages. Enter information about your delegation size: the number of GA and ECOSOC delegations requested, the expected number of delegates, and the expected number of Faculty Advisors. Please note that the maximum number of delegations you may request is two GA delegations or one GA delegation and one ECOSOC delegation.
6. Enter country preferences. You must enter all ten preferences for both GA and ECOSOC in order to apply.
7. Explain your preferences. Why did you rank these countries? What factors are most important to you in country assignments? For example, which is more important to you, the country assigned, or the number of delegates that you have requested? Is there a type of country or region of the world in which you are especially interested? You will also be asked to tell us about your delegation’s model UN program and experience.
8. Finally, you will have a chance to review your application. Check that all of your answers are satisfactory, and be sure to carefully read HMUN’s Terms & Conditions. Click the box at the bottom to submit!
9. After submitting your application, you will receive a confirmation e-mail. Schools accepted to Harvard Model United Nations 2017 will be notified soon afterward.

### Conference Fees

School Fee (for both international and domestic schools)	\$75
Delegate Fee	\$75
Faculty Advisor / Chaperone Fee	\$60

### Conference Deadlines

Online Registration opens	Sunday, May 1
Financial Aid Form and Liability Waivers available	Wednesday, May 11
Priority Registration Deadline I	Wednesday, June 1
Special Committee Applications released	Wednesday, June 8
Priority Registration Deadline II	Wednesday, August 31
Special Committee Applications due	Wednesday, September 28
Regular Registration Deadline	Wednesday, October 5
Financial Aid Applications due	Wednesday, October 5
School Fee due (\$35 late fee after this date)	Wednesday, October 12
Delegate Fees and Faculty Advisor Fees due (\$50 late fee after this date)	Wednesday, November 2
List of Delegate Names due (\$50 late fee after this date)	Wednesday, November 9
Liability Waivers due (\$50 late fee after this date)	Wednesday, November 9
Last day for full refund	Wednesday, November 9
Position Papers due	Wednesday, January 18, 2017
Harvard Model United Nations 2017	Thursday, January 26, to Sunday, January 29, 2017

Please feel free to call us at (617) 398-0772 or send an e-mail to [info@harvardmun.org](mailto:info@harvardmun.org) with any questions or concerns.